

## Casual Sports Coach – Job Pack

### JOB DESCRIPTION: Casual Sports Coach

<b>Job description</b>	<ul style="list-style-type: none"> <li>To support the delivery of sport sessions for young people aged 11-29</li> <li>To engage young people from underrepresented communities in sport sessions</li> <li>To deliver against Sport 4 Life UK's delivery framework</li> <li>To support with the collection of monitoring &amp; evaluation data at sport sessions</li> </ul>
<b>Main duties and responsibilities</b>	<p><b>Partnerships &amp; Recruitment</b></p> <ul style="list-style-type: none"> <li>To support the recruitment of target young people within allocated areas of the community; parks and open spaces and other suitable environments through sports outreach</li> <li>To support the conversion of young people from referral through to engagement on S4L sports and training sessions</li> <li>To support the planning and delivery of sports tournaments as an outreach and recruitment activity</li> <li>To support the signposting and referral of young people to internal mentoring and training opportunities</li> </ul> <p><b>Sport &amp; Training Delivery</b></p> <ul style="list-style-type: none"> <li>To deliver sports, employability and training sessions targeted at 11-16's, 16-29's, and female-only in a range of community and school settings</li> <li>To support the planning of S4L sports and training sessions</li> <li>To support an intensive outcome-focused offer, addressing barriers to work and supporting them into sustainable employment, education or training by reporting young people's progress to S4L Employability Mentors</li> <li>To establish and maintain positive and supportive relationships with young people, whilst supporting with achieving workshop capacity targets</li> <li>To contact, communicate and support young people based on S4L Trainer delivery procedures and processes</li> </ul> <p><b>Monitoring &amp; Evaluation</b></p> <ul style="list-style-type: none"> <li>To record and track client progress and gather required monitoring data</li> <li>To adhere to the S4L's M&amp;E process inclusive of, but not exclusive to registers, intake and assessment data, all outcome data, client feedback, and partner feedback</li> </ul>
<b>General duties</b>	<ul style="list-style-type: none"> <li>To support across both S4L Training and Mentoring services to achieve organisational wide aims including but not exclusive to recruitment, internal referrals, delivery and other responsibilities deemed fit by management</li> <li>To uphold and reflect S4L values and mission statement</li> <li>To analyse and evaluate personal performance and project performance</li> <li>To complete basic administrative duties</li> <li>To assist the Senior Operations Team with any other duties, as required</li> <li>To assist the Operations Manager with any other duties, as required</li> </ul>
<b>Scope of Authority</b>	<ul style="list-style-type: none"> <li>Accountable to their Line Manager</li> </ul>
<b>Please note</b>	<p><i>This job description is not necessarily an exhaustive list of duties but is intended to reflect a range of duties the post-holder will perform. The job description will be reviewed regularly and may be changed in the light of experience and in consultation with the post-holder.</i></p>